



SAFE HAVEN SUMMER DAY CAMP JOB DESCRIPTION

Position Title: Day Camp Counsellor

Department: Community Outreach

Reporting To: Camp Coordinator

Salary: \$19/hour - 40 Hours per week – 7-week period

Hours of work: Monday-Friday 8:00am-4:00pm

July 4th - August 18th, 2023

Position Description Summary:

The main objective of this position is to enhance the experience of Safe Haven's Summer Day Camp participants, while taking responsibility for their health and wellbeing. The counsellor will assist with organizing and implementing positive play activities, crafts, and facilitating field trips. The counsellor will be responsible for preparing meals and snacks, creating crafts and projects, facilitating weekly field trips, and teaching and communicating with all participants and their parents. They will be expected to communicate with parents of the participants effectively on behalf of Safe Haven during drop off and pick up times.

Qualifications:

- Valid First Aid and CPR.
- Valid driver's license and clean drivers abstract.
- Demonstrated ability to lead children in group activities such as crafts, games, field trips and more.
- Strong interpersonal skills, experience working with children, sound problem solving abilities and self-motivation.
- Ability to uphold rules of confidentiality.
- Post-secondary education is preferred.
- Experience working with children is preferred.
- Successful candidates will be subject to criminal record, vulnerable sector, and child welfare checks.

Position Duties and Responsibilities:

- Promote and supervise children's learning and development through play and age-appropriate activities
- Prepare and deliver group activities that are entertaining, educational and non-violent.
- Provide emergency First Aid and CPR if necessary
- Encourage positive peer interaction among camp participants and employ problem solving skills when applicable.
- Nurture each child's development of social skills and self-esteem.
- Preparation of healthy snacks and lunches.
- Transport children and monitor activities during field trips.
- Act as a positive role model for children.
- Other duties, as designated by the Camp Coordinator.

Please submit a cover letter and resume to Elisha Boulay by Friday, May 26th, 2023.
Forward Resume and Cover Letter to: director@tabersafehaven.ca